

Resume of Your Full Name Here



Write your full address here.

Mobile: +8801XXXXXXXXXX

Email: xxxxxx@xxxx.com

SUMMARY

I would like to develop a career in any sector through maximum utilization of my merit, creativity and enthusiasm which will help me to achieve professional advancement.

WORK EXPERIENCE

Name of the Organization : **IFIC Bank Limited**
Website : **www.ificbank.com.bd**
Designation : **Sales Executive**
Address : xxxxxxxxxxxxxxxx
Duration : 31st July 2014 to 15th May 2016

Name of the Organization : **IDLC Finance Limited**
Website : **www.idlc.com**
Designation : **Sales Executive**
Department : Marketing & Sales.
Address : xxxxxxxxxxxxxxxx
Duration : 16th September 2013 to 24th July 2014

Name of the Organization : **Abdul Monem Limited**
Website : **www.cocacola.com**
Designation : **Distribution Officer Executive**
Department : Distribution.
Address : xxxxxxxxxxxxxxxx
Duration : 14th September 2017 to 5th March 2018

ACADEMIC QUALIFICATION

Bachelor of Business Administration (BBA)

Abc University - Bangladesh

Major: Marketing.

Passing Year: 2011

CGPA: 2.77 (out of 4.00)

Higher Secondary Certificate (H.S.C.) 2006

Abc Collage, Habiganj

GPA: 2.90 (out of 5.00)

Secondary School Certificate (S.S.C.) 2004

Abc High School, Habiganj

GPA: 3.81 (out of 5.00)

PERSONAL INFORMATION	Full Name	: xxxxxxxxxxxxxxxxxxxx
	Father's Name	: xxxxxxxxxxxxxxxxxxxx
	Mother's Name	: xxxxxxxxxxxxxxxxxxxx
	Date of Birth	: 10 th January, 1989
	National ID	: xxxxxxxxxxxxxxxxxxxx
	Driving Licence no	: xxxxxxxxxxxxxxxxxxxx
	Nationality	: Bangladeshi
	Religion	: Hindu/Islam
	Blood Group	: B (+)
LANGUAGE PROFICIENCY	Permanent Address	: xxxxxxxxxxxxxxxxxxxx
	Bangla	: Strong Communication Skill.
MY HOBBY	English	: Strong Communication Skill.
	Travelling, Reading, Photography, Playing Games, Introduce with different types of people.	
REFERENCE	XXXXXXXXXXXXXXXXXXXXX	
	Designation Department Company Call No- xxxx-xxxxxxx. E-mail: xxxxxxxxxx@xxxxx.com	
	XXXXXXXXXXXXXXXXXXXXX	
	Designation Department Company Call No- xxxx-xxxxxxx. E-mail: xxxxxxxxxx@xxxxx.com	

DECLARATION:
I hereby declare that the above details are fully true to the best of my knowledge and belief.

Signature
Date :