

Resume of Your Full Name Here

Write your full address here.

Mobile: +8801XXXXXXXX

Email: xxxxxx@xxxx.com



SUMMARY

I would like to develop a career in any sector through maximum utilization of my merit, creativity and enthusiasm which will helps me to achieve professional advancement.

WORK EXPERIENCE

Name of the Organization	: IFIC Bank Limited
Website	: www.ificbank.com.bd
Designation	: Sales Executive
Address	: XXXXXXXXXXXXXXXX
Duration	: 31 st July 2014 to 15 th May 2016
Name of the Organization	: IDLC Finance Limited
Website	: www.idlc.com
Designation	: Sales Executive
Department	: Marketing& Sales.
Address	: XXXXXXXXXXXXXXXX
Duration	: 16 th September 2013 to 24 th July 2014
Name of the Organization	: Abdul Monem Limited
Website	: www.cocacola.com
Designation	: Distribution Officer Executive
Department	: Distribution.
Address	: XXXXXXXXXXXXXXXX
Duration	: 14 th September 2017 to 5 th March 2018

ACADEMIC QUALIFICATION

Bachelor of Business Administration (BBA)

Abc University - Bangladesh

Major: Marketing.

Passing Year: 2011

CGPA: 2.77 (out of 4.00)

Higher Secondary Certificate (H.S.C.) 2006

Abc Collage, Habiganj

GPA: 2.90 (out of 5.00)

Secondary School Certificate (S.S.C.) 2004

Abc High School, Habiganj

GPA: 3.81 (out of 5.00)

PERSONAL INFORMATION	Full Name	: XXXXXXXXXXXXXXXXXXXX
	Father's Name	: XXXXXXXXXXXXXXXXXXXX
	Mother's Name	: XXXXXXXXXXXXXXXXXXXX
	Date of Birth	: 10 th January, 1989
	National ID	: XXXXXXXXXXXXXXXXXXXX
	Driving Licence no	: XXXXXXXXXXXXXXXXXXXX
	Nationality	: Bangladeshi
	Religion	: Hindu/Islam
	Blood Group	: B (+)
LANGUAGE PROFICIENCY	Permanent Address	: XXXXXXXXXXXXXXXXXXXX
	Bangla	: Strong Communication Skill.
MY HOBBY	English	: Strong Communication Skill.
	Travelling, Reading, Photography, Playing Games, Introduce with different types of people.	
REFERENCE	XXXXXXXXXXXXXXXXXXXX	
	Designation	
	Department	
	Company	
	Call No- xxxx-xxxxxxx.	
	E-mail: xxxxxxxxxx@xxxxx.com	
	XXXXXXXXXXXXXXXXXXXX	
	Designation	
	Department	
	Company	
	Call No- xxxx-xxxxxxx.	
	E-mail: xxxxxxxxxx@xxxxx.com	

DECLARATION:

I hereby declare that the above details are fully true to the best of my knowledge and belief.

Signature
Date :